**PLEASE NOTE: All candidates MUST complete this template in full to demonstrate they meet the minimum qualifications. Candidates will be selected for interview based SOLELY on the contents provide by them on this template.**

**IMPORTANT: It is imperative that you provide specific examples to verify your experience for each of the required qualifications listed below. Please ensure that you have fully described how you meet the qualifications by providing a FULLY DETAILED description of your experience. Any ambiguity, vagueness, or omissions will not be decided in the candidate’s favor.**

**Minimum Qualifications must be met to be considered for an interview.**

|  |  |
| --- | --- |
| **Minimum Qualification: Fully describe (include specific examples where applicable):**  A bachelor’s degree in Computer Information Systems, Computer Science, Computer Programming, Software Development, Computer Networking, Cybersecurity, Information Security, Information Systems, Information Technology and three (3) years of IT auditing experience\*; or an associate degree and five (5) years of IT auditing experience.  A master’s degree may be substituted for an additional one year of IT audit experience (i.e., up to five years of experience). | |
| **College**  Associate:  Undergrad:  Graduate: | **Degree/Major** |

**AND**

| **Firm / Agency** | **Title**  **(Grade if applicable)** | **Description of Experience** | **Start Date** | **End Date** |
| --- | --- | --- | --- | --- |
| **Minimum Qualification: Fully describe (include specific examples where applicable):**  \*IT auditing experience must have been gained in any one or combination of the following:   * Responsibility for performing IT-related audits and examinations to determine the compliance of agencies, authorities, municipalities, and schools, including reviews of physical and logical access controls, general IT controls, and application controls, and the writing and presentation of findings reports of technical issues to a non-technical audience. | | | | |
|  |  |  |  |  |

**OR**

| **Firm / Agency** | **Title**  **(Grade if applicable)** | **Description of Experience** | **Start Date** | **End Date** |
| --- | --- | --- | --- | --- |
| **Minimum Qualification: Fully describe (include specific examples where applicable):**  \*IT auditing experience must have been gained in any one or combination of the following:   * Responsibility for the analysis and evaluation of information systems, such as platforms, applications, network infrastructure, and/or IT-related operational practices and the writing and presentation of reports of findings suitable for non-technical audience. | | | | |
|  |  |  |  |  |

**OR**

| **Firm / Agency** | **Title**  **(Grade if applicable)** | **Description of Experience** | **Start Date** | **End Date** |
| --- | --- | --- | --- | --- |
| **Minimum Qualification: Fully describe (include specific examples where applicable):**  \*IT auditing experience must have been gained in any one or combination of the following:   * Responsibility for supporting an audit group, such as designing, developing/programming, maintaining technological solutions in support of audit activity, and evaluating and developing artificial intelligence programs in support of audit activity. | | | | |
|  |  |  |  |  |