Office of the New York State Comptroller

Thomas P. DiNapoli • State Comptroller

Division of Local Government and School Accountability

Elliott Auerbach, Deputy Comptroller

Introduction to Governmental Accounting

(Basic Accounting School)

To register, please complete the registration form below and return it at **least three weeks** before the class. This will permit sufficient time for you to receive your textbook by mail and to review it before attending. Since payment is required, you must print and mail the registration form along with a check, voucher or purchase order.

Please remember to check the location you wish to attend. **Class size is limited, please register early**!

Checks should be payable to the **STATE COMPTROLLER** and mailed with this form to:

Office of the State Comptroller
Remittance Control - 110 State St., 2nd Floor - Albany, New York 12236

A registration confirmation letter will be mailed to you, along with the textbook.
If you have any questions, please contact the Local Official Training Unit at
Phone: **(866) 321-8503**, or Email: **localtraining@osc.ny.gov**

Generally, cancellations will not be refunded; registrants will receive a credit toward a future accounting school.

	Registrant 1	Registrant 2
Today's Date:		
Attendee's Name:		
Attendee's Title:		
Address:		
City, State, Zip:		
Municipality/Organization:		
Phone Number:		
Email Address:		

Please Check Location You Wish To Attend

✓	Location	Date	Fee- Government Employees	Fee- All Others
☐	**City of Batavia** (Genesee County)	March 18-20, 2020	$85.00	$170.00
☐	**Village of Port Jefferson** (Suffolk County)	April 21-23, 2020	$85.00	$170.00
☐	**Town of Chenango** (Broome County)	June 9-11, 2020	$85.00	$170.00
☐	**City of Utica** (Oneida County)	October 14-16, 2020	$85.00	$170.00