

REQUEST FOR QUALIFICATIONS #24-01
MEDICAL EXAMINER MANAGEMENT SERVICES
OFFICE OF THE STATE COMPTROLLER
RESPONSES TO QUESTIONS

The official responses to questions submitted pursuant to the above-captioned procurement are listed below. Responses are in **bold blue type**.

Question #1:

Our company was awarded previously for this opportunity, however, we have received few IMEs with NYSLRS since other awarded firms have identical physicians. We were told NYSLRS only uses “new” physicians from newly awarded firms. If a medical examiner group is awarded a contract and has the same physicians on panel as another medical examiner group that has been awarded a contract, can the physician(s) be used from both contracts?

OSC Response:

NYSLRS may select the same physician to provide IME or testimonial services among multiple contracts. NYSLRS intends to distribute the services between IME Contractors, even if multiple groups have the same physicians on their panels and regardless of whether the Contractor is “new” or current firm.

To receive IME assignments, each medical examiner group selected for contract award must follow NYSLRS’ process for scheduling IMEs as stated in Draft Contract, Section VI.B(1)(b), which states:

- a) **Process for scheduling IMEs**
- i. **NYSLRS will select a Physician from the Physician List.**
 - ii. **NYSLRS will send a letter and a copy of the Member’s record to the Contractor via NYSLRS’ Biscom Secure File Solution (“Biscom”), advising the Contractor of:**
 - **The type of IME to be performed.**
 - **Any questions from NYSLRS, including questions regarding causal relationship, diagnosis, safe and reasonable treatment of disability, maximum medical improvement, ability to return to work, and/or permanency.**
 - **The name of the Physician to conduct the IME.**
 - **The location where the IME must be performed.**
 - iii. **NYSLRS will send a letter to the Member or the Member’s employer requesting that the Member call the Contractor to schedule the examination.**
 - iv. **The Member or Member’s employer will call the Contractor and schedule the IME.**
 - v. **The Contractor shall notify NYSLRS of the date and time of the scheduled IME.**
 - vi. **The Contractor shall inform the Physician of the date, time, and location of the IME, the type of IME to be performed, and provide the Physician with all relevant records at least 48 hours before the scheduled IME.**

Question #2:

What is the average volume of reviews as a whole and roughly what awarded vendors receive?

Response:

NYSLRS requests approximately 850 requests each year. NYSLRS cannot guarantee or estimate the volume of reviews an awarded vendor will receive. Physicians must be available on an as-needed basis.

Question #3:

Are reviews assigned randomly to awarded vendors or is there a prime vendor(s)?

Response:

See response to Question #1.

Question #4:

What is the average page count of medical records?

Response:

NYSLRS does not keep statistics on the number of pages for each case.

Question #5:

What are the most utilized specialties?

Response:

The most utilized specialties are Orthopedic and Psychiatry. NYSLRS is in specific need of doctors specializing in Oncology and Cardiology.