

College at Cortland

3320214

**FORM B**

**New York State Consultant Services**  
**Contractor's Annual Employment Report**  
**Report Period: April 1, 2023 to March 31, 2024**

Contracting State Agency Name: SUNY Cortland  
 Contract Number: D000865 Agency Business Unit:  
 Contract Term: / / to / / Agency Department ID: 28170  
 Contractor Name: Architectural Resources  
 Contractor Address: 505 Franklin Street, Buffalo, NY 14202  
 Description of Services Being Provided: Architecture

**Scope of Contract (Choose one that best fits):**  
 Analysis     Evaluation     Research     Training  
 Data Processing     Computer Programming     Other IT consulting  
 Engineering     Architect Services     Surveying     Environmental Services  
 Health Services     Mental Health Services  
 Accounting     Auditing     Paralegal     Legal     Other Consulting

Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract
17-1011.00	7.00	512.00	\$82,448.15
Total this Page	7.00	512.00	\$82,448.15
<b>Grand Total</b>	7.00	512	\$82,448.15

Name of person who prepared this report: Kelly Schiltz  
 Title: Bookkeeper Phone #: 716-883-5566  
 Preparer's Signature: *Kelly Schiltz*  
 Date Prepared: 05/10/2024

**FORM B**

**New York State Consultant Services**  
**Contractor's Annual Employment Report**  
**Report Period: April 1, 2023 to March 31, 2024**

Contracting State Agency Name: SUNY Cortland  
 Contract Number: D000865 Agency Business Unit:  
 Contract Term: / / to / / Agency Department ID: 28170  
 Contractor Name: Sienna Environmental  
 Contractor Address: 350 Elmwood Ave. Buffalo, NY  
 Description of Services Being Provided: Hazardous Material Inspection & Design Services

**Scope of Contract (Choose one that best fits):**  
 Analysis     Evaluation     Research     Training  
 Data Processing     Computer Programming     Other IT consulting  
 Engineering     Architect Services     Surveying     Environmental Services  
 Health Services     Mental Health Services  
 Accounting     Auditing     Paralegal     Legal     Other Consulting

Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract
19-2041	1.00	42.75	\$9,663.84
19-4091	1.00	8.75	\$1,194.41
Total this Page	2.00	51.50	\$10,858.25
<b>Grand Total</b>			

Name of person who prepared this report: Dawn Glynn

Title: Billing

Phone #:

Preparer's Signature: *Dawn Glynn*

Date Prepared: 5/3/2024

(Use additional pages, if necessary)

<b>OSC Use Only:</b> Reporting Code: Category Code: Date Contract Approved:
--

**FORM B**

**State Consultant Services**  
**Contractor's Annual Employment Report**  
**Reporting Period: April 1, 2023 to March 31, 2024**

State Agency Name: SUNY Cortland	Agency Business Unit:
Contract No.: D000865	Agency Department ID: 28170
Contract Term: N/A	
Contractor Name: Popli, Architecture + Engineering & LS, DPC	
Contractor Address: 555 Penbrooke Drive; Penfield, New York 14526	
Description of Service Being Provided: Professional Consulting Services	

Scope of Contract (Choose one that best fits):

<input type="checkbox"/> Analysis	<input type="checkbox"/> Evaluation	<input type="checkbox"/> Research	<input type="checkbox"/> Training
<input type="checkbox"/> Data Processing	<input type="checkbox"/> Computer Programming	<input type="checkbox"/> Other IT Consulting	<input type="checkbox"/> Environmental Services
<input checked="" type="checkbox"/> Engineering	<input type="checkbox"/> Architect Services	<input type="checkbox"/> Surveying	<input type="checkbox"/> Accounting
<input type="checkbox"/> Health Services	<input type="checkbox"/> Mental Health Services	<input type="checkbox"/> Legal	<input type="checkbox"/> Other Consulting
<input type="checkbox"/> Auditing	<input type="checkbox"/> Paralegal		

Employment Category	Number of Employees	Number of hours worked	Amount Payable Under the Contract
17-2141.00	2	95.25	\$10,669.48
17-3013.00	1	10.00	\$864.82
17-3023.00	1	228.50	\$24,232.61
<b>Total this page</b>	<b>4</b>	<b>333.75</b>	<b>\$35,766.91</b>
<b>Grand Total</b>	<b>4</b>	<b>333.75</b>	<b>\$35,766.91</b>

Name of the person who prepared this report:	Justin Roj
Preparer's Signature:	
Title:	Director of Operations
Date Prepared:	4/29/2024

(Use additional pages, if necessary)


**FORM B**

**New York State Consultant Services  
Contractor's Annual Employment Report**  
Report Period: April 1, 2023 to March 31, 2024

Contracting State Agency Name: SUNY Cortland  
 Contract Number: D000865 Agency Business Unit:  
 Contract Term: / / to / / Agency Department ID: 28170  
 Contractor Name: Spring Line Design Architecture + Engineering, LLP  
 Contractor Address: 73 Troy RD, STE 2H, East Greenbush NY 12064  
 Description of Services Being Provided: SUNY Cortland Elevators

**Scope of Contract (Choose one that best fits):**  
 Analysis     Evaluation     Research     Training  
 Data Processing     Computer Programming     Other IT consulting  
 Engineering     Architect Services     Surveying     Environmental Services  
 Health Services     Mental Health Services  
 Accounting     Auditing     Paralegal     Legal     Other Consulting

Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract
17-2051 Civil Engineers	2.00	60.25	\$1,800.00
<b>Total this Page</b>	2.00	60.25	\$1,800.00
<b>Grand Total</b>	2.00	60	\$1,800.00

Name of person who prepared this report: Andrea Morris  
 Title: Administrative Manager Phone #: 518.487.4755  
 Preparer's Signature:   
 Date Prepared: 05/01/2024

**FORM B**

**New York State Consultant Services**  
**Contractor's Annual Employment Report**  
 Report Period: April 1, 2023 to March 31, 2024

Contracting State Agency Name:  
 Contract Number: D00865  
 Agency Business Unit:  
 Agency Department ID:  
 Contract Term:     /     /     to     /     /  
 Contractor Name: Encorus Group  
 Contractor Address: 23 Mechanic St. - Springville, NY 14141  
 Description of Services Being Provided: Inspection/Design

- Scope of Contract (Choose one that best fits):**
- Analysis   
  Evaluation   
  Research   
  Training  
 Data Processing   
  Computer Programming   
  Other IT consulting  
 Engineering   
  Architect Services   
  Surveying   
  Environmental Services  
 Health Services   
  Mental Health Services  
 Accounting   
  Auditing   
  Paralegal   
  Legal   
  Other Consulting

Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract
19-2041	1.00	22.50	\$3,134.70
11-9199	1.00	0.25	\$34.83
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
Total this Page	2.00	22.75	\$3,169.53
<b>Grand Total</b>			

Name of person who prepared this report: Brian Tomczyk

Title: Director of Corporate Operations

Phone #: 716.592.3980

Preparer's Signature:   *Brian Tomczyk*  

Date Prepared: 5/9/2024

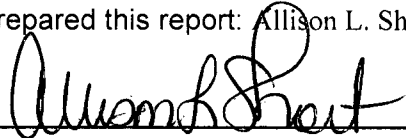
**FORM B**

**New York State Consultant Services  
Contractor's Annual Employment Report**  
Report Period: April 1, 2023 to March 31, 2024

Contracting State Agency Name: SUNY Cortland  
 Contract Number: D000906 Agency Business Unit: N/A  
 Contract Term: 03/22/2024 to / / Agency Department ID: N/A  
 Contractor Name: HOLT Architects PC  
 Contractor Address: 619 W State Street, Ithaca NY 14850  
 Description of Services Being Provided: Upgrade Stadium Pressbox

**Scope of Contract (Choose one that best fits):**  
 Analysis    Evaluation    Research    Training  
 Data Processing    Computer Programming    Other IT consulting  
 Engineering    Architect Services    Surveying    Environmental Services  
 Health Services    Mental Health Services  
 Accounting    Auditing    Paralegal    Legal    Other Consulting

Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract
11-1011.00	1.00	23.75	\$6,002.38
17-1011.00	1.00	153.50	\$17,366.39
17-3011.00	1.00	26.50	\$1,881.24
<b>Total this Page</b>	3.00	203.75	\$25,250.01
<b>Grand Total</b>	3.00	203	\$25,250.01

Name of person who prepared this report: Allison L. Short  
 Title: Business Manager Phone #: 607-273-7600 Ext 155  
 Preparer's Signature:   
 Date Prepared: 4/18/2024

**FORM B**

**New York State Consultant Services**  
**Contractor's Annual Employment Report**  
**Report Period: April 1, 2023 to March 31, 2024**

Contracting State Agency Name: SUNY Cortland  
 Contract Number: T000815 Agency Business Unit:  
 Contract Term: 06/29/2021 to 12/31/24 Agency Department ID: 28170  
 Contractor Name: Architectural Resources  
 Contractor Address: 505 Franklin Street, Buffalo, NY 14202  
 Description of Services Being Provided: Architecture

**Scope of Contract (Choose one that best fits):**  
 Analysis     Evaluation     Research     Training  
 Data Processing     Computer Programming     Other IT consulting  
 Engineering     Architect Services     Surveying     Environmental Services  
 Health Services     Mental Health Services  
 Accounting     Auditing     Paralegal     Legal     Other Consulting

Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract
17-1011.00	4.00	25	\$33,658.05
Total this Page	4.00	25.00	\$33,658.05
<b>Grand Total</b>	4.00	25	\$33,658.05

Name of person who prepared this report: Kelly Schiltz  
 Title: Bookkeeper Phone #: 716-883-5566  
 Preparer's Signature: \_\_\_\_\_  
 Date Prepared: 05/13/2024



<b>OSC Use Only:</b> Reporting Code: Category Code: Date Contract Approved:
--

**FORM B**

**State Consultant Services**  
**Contractor's Annual Employment Report**  
**Reporting Period: April 1, 2023 to March 31, 2024**

State Agency Name: SUNY Cortland Contract No.: T000815 Contract Term: 6/29/2021 to 12/31/2024 Contractor Name: Popli, Architecture + Engineering & LS, DPC Contractor Address: 555 Penbrooke Drive; Penfield, New York 14526 Description of Service Being Provided: Professional Consulting Services	Agency Business Unit: Agency Department ID: 28170
---	--

Scope of Contract (Choose one that best fits):

<input type="checkbox"/> Analysis	<input type="checkbox"/> Evaluation	<input type="checkbox"/> Research	<input type="checkbox"/> Training
<input type="checkbox"/> Data Processing	<input type="checkbox"/> Computer Programming	<input type="checkbox"/> Other IT Consulting	<input type="checkbox"/> Environmental Services
<input checked="" type="checkbox"/> Engineering	<input type="checkbox"/> Architect Services	<input type="checkbox"/> Surveying	<input type="checkbox"/> Accounting
<input type="checkbox"/> Health Services	<input type="checkbox"/> Mental Health Services	<input type="checkbox"/> Legal	<input type="checkbox"/> Other Consulting
<input type="checkbox"/> Auditing	<input type="checkbox"/> Paralegal		

Employment Category	Number of Employees	Number of hours worked	Amount Payable Under the Contract
17-2141.00	2	14.25	\$1,554.08
17-3023.00	1	9.00	\$894.35
<b>Total this page</b>	<b>3</b>	<b>23.25</b>	<b>\$2,448.43</b>
<b>Grand Total</b>	<b>3</b>	<b>23.25</b>	<b>\$2,448.43</b>

Name of the person who prepared this report:	Justin Roj
Preparer's Signature:	
Title:	Director of Operations
Date Prepared:	4/29/2024

(Use additional pages, if necessary)


**FORM B**

**New York State Consultant Services  
Contractor's Annual Employment Report**  
Report Period: April 1, 2023 to March 31, 2024

Contracting State Agency Name: SUNY Cortland  
 Contract Number: T000815 Agency Business Unit:  
 Contract Term: 06/29/2021 to 12/31/2024 Agency Department ID: 28170  
 Contractor Name: Tolman Engineering, Architecture & Surveying, PLLC DBA Patriot Design & Consulting  
 Contractor Address: 500 Canal View Blvd, Suite 300 Rochester, NY 14623  
 Description of Services Being Provided: Fire Alarm and Fire Protection Engineering

**Scope of Contract (Choose one that best fits):**  
 Analysis    Evaluation    Research    Training  
 Data Processing    Computer Programming    Other IT consulting  
 Engineering    Architect Services    Surveying    Environmental Services  
 Health Services    Mental Health Services  
 Accounting    Auditing    Paralegal    Legal    Other Consulting

Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract
17-2141.00 Mechanical Engineer	2.00	18.00	\$1,265.94
Total this Page	2.00	18.00	\$1,265.94
<b>Grand Total</b>	<b>2.00</b>	<b>18.00</b>	<b>\$1,265.94</b>

Name of person who prepared this report: Kevin Wendt  
 Title: Principal Mechanical Engineer      Phone #: 585 448 0686  
 Preparer's Signature:   
 Date Prepared: 4/29/2024



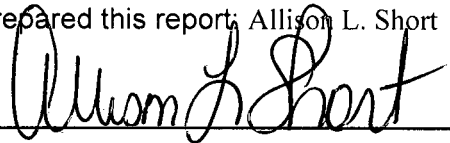
**FORM B**

**New York State Consultant Services  
Contractor's Annual Employment Report**  
Report Period: April 1, 2023 to March 31, 2024

Contracting State Agency Name: SUNY Cortland  
 Contract Number: 341542 Agency Business Unit: N/A  
 Contract Term: 01/09/2024 to / / Agency Department ID: N/A  
 Contractor Name: HOLT Architects PC  
 Contractor Address: 619 W State Street, Ithaca NY 14850  
 Description of Services Being Provided: Neubig Bathroom Upgrades

**Scope of Contract (Choose one that best fits):**  
 Analysis    Evaluation    Research    Training  
 Data Processing    Computer Programming    Other IT consulting  
 Engineering    Architect Services    Surveying    Environmental Services  
 Health Services    Mental Health Services  
 Accounting    Auditing    Paralegal    Legal    Other Consulting

Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract
11-1011.00	1.00	3.00	\$758.21
17-1011.00	1.00	97.50	\$10,983.44
17-3011.00	1.00	9.50	\$674.41
<b>Total this Page</b>	3.00	110.00	\$12,416.06
<b>Grand Total</b>	3.00	110	\$12,416.06

Name of person who prepared this report: Allison L. Short  
 Title: Business Manager      Phone #: 607-273-7600 Ext 155  
 Preparer's Signature:   
 Date Prepared: 4/18/2024